APPENDIX B
AMSEL-TY Form 175-R-E

PERSONNEL INJURY/PROPERTY DAMAGE
ACCIDENT/INCIDENT INVESTIGATION REPORT
Use in Accordance with TYAD Regulation 385-1;Proponent Office is AMSEL-TY-RK-S

Name: George Smith	Age: 43	SSN: 678-90-1234
Sex: ☒ Male ☐ Female	Mishap Date: 22 Jul 99	Mishap Time: 0930 AM / PM
Employee Grade: WG-07	Employee Job Title: Automobile Mechanic	
Supervisor: Fredrick Hill		Supervisor's Phone Number: 56113
Directorate: Community Services	Division: Recreation	Cost Center: Q1817
Mishap Location: Storage Facility		

Describe activity/task performed at time of mishap:
Employee was moving supplies and scraped his fingers on a steel shelving unit.

Was activity/task employee's normal work activity? Yes ☐ No ☒

Are there any witnesses? If yes, please list name and phone number)
No

Property Damage: Yes ☐ No ☒ If Yes, Estimated Amount:

Describe:

SEVERITY OF INJURY:
☐ Death ☐ First Aid ☐ Hospitalization
☒ No Lost Time ☐ Lost Time ☐ Light Duty

Mishap Description:
While moving supplies, employee scraped his fingers.

MISHAP BODY PART INJURY: (Mark all that apply)

☐ ABDOMEN	☐ EYE	☐ HIP
☐ ARM/UPPER	☒ FINGER	☐ KNEE
☐ ARM/LOWER	☐ FOOT	☐ LEG
☐ BACK	☐ FOOT/ANKLE	☐ MOUTH
☐ CHEST	☐ GROIN	☐ NECK
☐ EAR	☐ HAND/WRIST	☐ TOE
☐ ELBOW	☐ HEAD	☐ OTHER

TYPE OF INJURY:

☒ ABRASION	☐ OBJECT IN EYE	☐ RASH
☐ AMPUTATION	☐ FRACTURE	☐ SPRAIN/STRAIN
☐ BRUISE	☐ HERNIA	☐ OTHER
☐ BURN	☐ LACERATION	☐ NONE
☐ ELECTRICAL SHOCK	☐ PUNCTURE WOUND	

AMSEL-TY Form 175-R-E, 1 Sep 98 V1.01

APPENDIX B
AMSEL-TY Form 175-R-E

UNSAFE ACT/CONDITION:

- ☐ ADJUST MACHINERY WHILE RUNNING
- ☒ DID NOT RECOGNIZE HAZARD
- ☐ DISREGARDED INSTRUCTIONS
- ☐ FAILURE TO SECURE
- ☐ IMPROPER PROCEDURE
- ☐ IMPROPER SUPERVISION
- ☐ IMPROPER VEHICLE OPERATION
- ☐ PROTECTIVE EQUIPMENT (improper selection, usage/ maintenance)
- ☐ OPERATING AT UNSAFE SPEED
- ☐ OPERATING WITHOUT AUTHORIZATION
- ☐ UNSAFE LIFTING
- ☐ UNSAFE LOADING
- ☐ UNSAFE POSITION
- ☐ USING DEFECTIVE EQUIPMENT
- ☐ USING UNSAFE EQUIPMENT
- ☐ OTHER: _____ (environmental factors, human factors, inappropriate tools, resourses, etc.)

Why Was Unsafe Act Performed?

Employee did not anticipate the possibility of injury.

EMPLOYEE'S TRADE:

- ☐ AIR COND. MECHANIC
- ☒ AUTOMOTIVE MECHANIC
- ☐ BOILER PLANT OPERATOR
- ☐ CARPENTER
- ☐ ELECTRICIAN
- ☐ FIREFIGHTER
- ☐ HEAVY EQ. OPERATOR
- ☐ LABORER
- ☐ MACHINIST
- ☐ OFFICE WORKER
- ☐ PIPEFITTER
- ☐ ROOFER
- ☐ SECURITYS
- ☐ SEWAGE PLANT
- ☐ SHEET METAL
- ☐ WAREHOUSE
- ☐ WELDER
- ☐ MILITARY
- ☐ OTHER: _____

AGENCY OF MISHAP:

- ☐ CHEMICAL
- ☐ DEBRIS
- ☐ ELECTRICAL
- ☐ HAND TOOLS
- ☐ MACHINERY
- ☒ MATERIAL HANDLING
- ☐ RADIATION
- ☐ RECREATIONAL
- ☐ STAIRS/LADDER
- ☐ SURFACE
- ☐ VEHICLE
- ☐ OTHER: _____

Employee's Suggestion to Prevent Recurrence:

Wear gloves when moving materials onto shelving units.

Supervisor's Recommendations to Prevent Recurrence:

Concur with above.

Safety Specialist's Recommendations to Prevent Recurrence:

Concur with above, but ensure gloves are proper fitting and approperiate for the job.

Supervisor's Signature/Date:	Safety Office Representative Signature/Date:

Reverse of AMSEL-TY Form 175-R-E, Sep 96 V1.00